

PLEASE COMPLETE USING BLOCK CAPITALS

**General**

Name of Employer

Address   
 Postcode:

Name of Main Contractor

Address   
 Postcode:

Address of Contract Site   
 Postcode:

Name of Architect

Address   
 Postcode:

Consulting Engineer

Details of Surveyor (should contact be necessary)

Name  Position

Telephone Number

Contract Value £  Limit of Indemnity required £

Period of Contract	Date of starting work	Duration of contract	If maintenance period applies, how many months?

Which form of building contract is to be used?

If any amendments have been made to the 21.2.1 (or equivalent) clause, please specify or attach a copy

If cover is required for non-standard perils e.g. fire, please give details

Full details of the work to be undertaken. Include plans/specifications of the existing site and proposed works and any engineer's report/specifications together with any photographs of the site which are available

## Surrounding Property

- a) Details of all surrounding property including its construction, together with proximity of neighbouring paths and traffic ways (e.g. roads, railway lines, canals)

- b) Distance from Contract Works in metres

- c) Height (in metres and number of storeys)

- d) Nature of Occupation

- e) Age and Condition

- f) Have any Schedules of Dilapidations/Conditions been drawn up for surrounding property?

Yes

No

If 'YES', give details or attach copy

## Building Being Worked Upon

- a) Construction

- b) Age and Condition

- c) Height (in metres and number of storeys)

- d) Current Occupation

- e) Will any part of the building remain occupied while the work is carried out?

Yes

No

If 'YES', give details

- f) Is the building subject to a preservation order?

Yes

No

If 'YES', give details or attach copy

- g) Is there a basement?

Yes

No

If 'YES' Depth in metres

- h) Is there a Schedule of Dilapidations/Conditions?

Yes

No

If 'YES', give details or attach copy

## Ground Conditions

Describe the type of ground/ sub-soil and its conditions

Is:

- a) The site on made up ground?

Yes

No

- b) The site on running sand?

Yes

No

- c) The work likely to disturb the water table?

Yes

No

- d) There a history of mining or subsidence in the area?

Yes

No

## Excavation

- a) How is the work to be carried out?
- b) Maximum depth in metres of Contract Works
- c) Details of underground and overhead services in the area
- d) Distance from adjoining buildings/structures in metres, including depth and type of existing foundations of third party property
- e) Means of supporting excavation while work is carried out

## Underpinning

Will underpinning be undertaken?

Yes  No

If 'YES', please state

- a) Maximum depth
- b) Maximum length of foundations to be exposed in any one section
- c) In relation to the wall being underpinned:
- i) Type of existing foundations
- ii) Overall length involved
- iii) Height in metres
- iv) Condition
- v) Construction

## Demolition

Will demolition work be undertaken?

Yes  No

If 'YES', please state

- a) What is being demolished. Indicate if internal demolition only and whether load-bearing or whether building/structure is free standing

- b) The method of demolition

- c) If building/structure is not free standing: Is there a complete party wall between the building and the adjoining property?

Yes  No

Does the party wall go through the roof?

Yes  No

Does the adjoining property have a basement?

Yes  No

Is demolition to ground level or below?

Yes  No

If 'YES', please give details

- d) Will shoring/propping be necessary?

Yes  No

If 'YES', please give details

## Hazardous Work

If any of the following are present, please provide details below, including the distance from adjoining properties:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| a) Tunnelling                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b) Exposure of foundations/underpinning          | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c) Shoring or propping                           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| d) Removal/weakening of support to any structure | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e) Site dewatering                               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| f) Diversion or amendment of existing waterways  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| g) Piling  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If 'YES', please give details and include the method and number of piles

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| h) Ground compaction or stabilisation     | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| i) Use of explosives                      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| j) Removal of Trees                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| k) High Alumina Cement                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| l) Any other hazards, e.g. sloping ground | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If 'YES', please give details

Please give details of any special features of the work not described above

Please give full details of precautions being taken to safeguard existing and third party property during the various stages of work

Has the contractor ever been involved in a claim for damage to property caused by collapse subsidence heave vibration weakening or removal of support or lowering of groundwater?

Yes  No

If 'YES', please give details

## Important Note

Please read the following carefully before you sign and date the Declaration.

- The answers you have given to these questions will usually provide us with sufficient information to enable us to consider this Proposal.
- However, because no list of questions can be exhaustive please consider carefully whether there is any other material information known to you which could influence our acceptance and assessment of the risk.
- Material information would include any special features of the risk which makes losses more likely to happen, or more serious if they do.
- Please disclose in the Additional Information section above or on a separate sheet of paper any such material information even if you have doubts as to whether it is material or not.
- Failure to disclose all material information may result in you being quoted the wrong terms, a claim being rejected or reduced, or the policy being invalid.
- You should also keep your own record (including copies of letters) of all information supplied to us in arranging this insurance.
- A copy of your completed Proposal Form is available on request. Please tick box if required.

## Declaration

Before signing the Declaration please check your answers carefully particularly if this Proposal Form is not completed in your own hand.

- I/We declare that to the best of my/our knowledge and belief the answers given are true and all material information as explained has been disclosed.
- I/We agree that if any answers have been completed by any other person, such person shall for that purpose be regarded as my/our agent acting on my/our behalf, and not the agent of Insurance Corporation of the Channel Islands Ltd.
- I/We declare that the Proposal Form is for insurance in the normal terms and conditions of the Insurer's policy and shall be incorporated in and form part of the insurance contract.

Signature of Proposer(s)

Date

This insurance will not commence until the insurers have indicated their acceptance of the Proposal. The Insurers reserve the right to decline any Proposal.

Please initial any alterations on this Proposal Form.