

## Buildings (including Commercial and Household Insurance) Contract Works Questionnaire

In respect of works to be undertaken by a contractor at premises we insure, please complete this questionnaire to enable us to consider the cover you require. If there is any other information you feel we should know, please provide it in the additional information box. We may need to survey the premises before or during the works.

### 1. Policyholder's name and Policy number

Name:

Policy Number:

### 2. Full description of works being undertaken & period of works

Date Commencing:

Date Ending:

**Full** description of works  
(attach schedule of works if available)

**Full** detail of Hot Works\*

**\*Hot Works means:** That involving open flames or sparks or any activity that generates heat, such as grinding, welding, hot bitumen work or the use of blowtorches

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**3a. Will the property be wind and watertight throughout the period of the works? Yes / No**

**3b. Will the premises be occupied during the contract? Yes / No**

If no to 3a and / or 3b, please provide details

**4. Contractual conditions under which the works are being conducted?**

Joint Contracts Tribunal (JCT) 6.3A 6.3B 6.3C Other

If other, please provide details

**5. Full Name(s) and address(es) of the contractor(s)?**

**6a. Does the contractor carry their own Employer's and Public Liability insurances? Yes / No**

**6b. Which party is required to insure the Contract? Contractor / Policyholder**

If yes to 6a please provide details of cover and limits/confirmation

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**7. What is the total cost of the contract?**

£

**8. Additional information including any additional security measures in place**

I declare that the information given is correct to the best of my knowledge and belief.

**Policyholder's Signature:**

(Print name & position if a policyholder is not a private individual)

**Date:**